

2011-2012 Parent PTA Registration Packet

Westbrook/Glen Grove Students

The Westbrook/Glen Grove Parent Teacher Association (WB/GG PTA) is an active organization that encourages parents to become involved in the schools and their child's education. 100% of the effort put forth for the benefit of children through PTA is done on a volunteer basis. This year the PTA will pursue low cost family friendly ways to build on our school community. If you have any idea's we would love to hear them!

Our Goal is to work with Teachers, Administrators and Parents to support and promote the mission and climate of the District and Schools

- With so many activities in which to take part, there is something that will fit in any parents' hectic schedule.
- Meet monthly to hear from our principals, teachers, representatives, guest speakers and each other and then discuss ways in which we can make an impact.
- All parents are welcome to **all** meetings.

DO YOU KNOW WHERE IT ALL GOES? The Work? The Money?

• Your \$12 membership is used to create the foundation for all PTA Programs

- Complementary copy of current year Student Directories will be available in early fall;
Non-PTA members must pay \$5 for a directory (while supplies last).
- Pay State and Council PTA membership fees.
- Parent communication
- You can vote at local, state, and National PTA meetings

• In the past few years PTA Sponsored Programs have paid for and/or subsidized

- Wish Items which have included: Playground equipment, Wireless computer access at Westbrook, Digital Cameras, Garage Band Software a stage, Ipod touches and so much more
- Cultural Arts – school assemblies such as cultural dancers, educational plays and art enrichment
- Parent Education Programs – Parents in Partnership
- Visiting Authors
- Yearbooks
- Movie Night at WB and GG; Ice Cream Social at WB and GG
- Environmental Programs aimed at teaching children about conservation
- Teacher Appreciation Luncheon
- Instructional Aides: PTA Funds \$75 per classroom in classroom aides and supplies
- Rainy Day/indoor recess activities' and games: PTA Funds \$45 per classroom
- Pre-ordered school supplies: Schoolkidz
- Spiritwear – show your school spirit with t-shirts and sweat shirts
- Global Language – a program for 1st – 5th graders offering French, Spanish and Mandarin
- Amazing Minds – an after school academic enrichment program open to all students
- Chess Club – a before and after school enrichment program open to all students
- Character Counts Food Drive – benefitting the Northfield Food Pantry
- Support and direct funds to Debra Gelfand Fund which benefits needy families and Character Counts Program
- Organizes volunteers for School Photos, Lice Checks, Room Parents
- Girls on the Run – a physical exercise and self-esteem building program where girls train to run a 5K
- And so much more...

• Book Fair revenues, in the form of books, fund

- \$6,000 - \$7,000 annually to the Libraries; free birthday books to Westbrook Children; free turn off TV Week books to Glen Grove Children
- \$200 in classroom books to enhance classroom collections

Westbrook Glen Grove PTA Membership and Payment Form 2011-2012

You need only complete this form **once** for all of your WB/GG children's registration although you should have already received a copy in your child's registration packet. This info is for PTA and classroom communication. Directory information is derived from District 34. Please clearly print all information!

!!!NEW THIS YEAR!!! Complimentary Directories are only available to PTA Members. Non-PTA members must purchase a directory when available, while supplies last.

Child: _____ Grade in Fall _____
(Please Clearly Print)

Child: _____ Grade in Fall _____

Child: _____ Grade in Fall _____

Child: _____ Grade in Fall _____

Address: _____

Parent #1 Name: _____
(Please Clearly Print)

Home Phone: _____ Cell or Work Phone: _____

E-Mail: _____

Parent #2 Name: _____

Home Phone: _____ Cell or Work Phone: _____

E-Mail: _____

Please complete attached volunteer form; without volunteers programs can't be successful!

PTA Payment Summary

Item Price Total:

PTA Membership 2011/2012 School Year (includes 1 copy of Student/Parent Directory) \$ \$12.00

Additional Student/Parent Directories @\$5.00 ea. \$ _____

Total Due: (Payable to WB/GG PTA) \$ _____

Questions, contact Jeanne Sullivan @847.729.7022 or sullyjeanne@gmail.com

To ensure the directory is correct for your children, contact District 34, Director of Community Relations, 1401 Greenwood Rd., Glenview, IL 60026 with any updates.

WB/GG PTA Volunteer Opportunities

Please circle the office for which you would like to volunteer

PTA Board 1st Vice President: The 1st vice-president shall act as aide to the President, serve as representative to the PTA Council for a one year term, The 1st Vice President will serve as the President the following year.

PTA Board 2nd Vice President: The 2nd vice-president shall serve as an observer to the Board of Education for a one year term, attend Board of Education meetings and report to the PTA , and serve as point person on a variety of PTA programs.

PTA Board Assistant Treasurer: The assistant treasurer shall aid the treasurer in all duties and serve as treasurer the following year. Assistant Treasurer will also serve as the financial point person for the Global Language Program.

PTA Board Secretary: The secretary shall record the minutes of all meetings of this organization, conduct correspondence of the organization as directed. The secretary is responsible for correspondence with state and national PTA.

PTA Electronic Communications: The chair will work with the Executive Board, Principals, and Tech Facilitators to manage the content of the PTA website www.wbggpta.org. Chairperson will also coordinate, compile content, and distribute e-mail communications to school parents on the PTA email list.

PTA Room Parent: Works closely with teacher to communicate with parents and assist as needed on in-class parties, field trips, parent/teacher conference schedules, and in-class volunteer schedules. Everyone is encouraged to participate.

Name: _____
(Please Print)

Phone Number: _____
(Please Print)

EMAIL: _____
(Please Print)

Event Volunteer Opportunities:

Chair: One year term: Works closely with Co-Chairs and volunteers to plan and implement important PTA fundraisers and events.

First Co-Chair: Two year term – First year works closely with Chair on event implementation; Second year assumes Chair position.

Event Volunteer: Volunteer time before and/or during event to help Chair and Co-Chair ensure a successful event.

ALL STUDENT EVENTS:

Chess Club:	_____ Chair	_____ Co-Chair	_____ Event Volunteer
Character Counts Food Drive		_____ Co-Chair	_____ Event Volunteer
Dining for Dollars:	_____ Chair	_____ Co-Chair	_____ Event Volunteer
Esript/Gift Card Sales:		_____ Co-Chair	_____ Event Volunteer
Environmental Team	_____ Chair	_____ Co-Chair	_____ Event Volunteer
Fall Carnival:	_____ Chair	_____ Co-Chair	_____ Event Volunteer
Global Language (WB and GG):	_____ Chair	_____ Co-chair	_____ Event Volunteer
Health/Safety Committee:	_____ Chair	_____ Co-Chair	_____ Event Volunteer
Market Days:		_____ Co-Chair	_____ Event Volunteer
Pizza Bingo:		_____ Co-Chair	_____ Event Volunteer
School Directory:		_____ Co-Chair	_____ Event Volunteer
Pancake Breakfast:		_____ Co-Chair	_____ Event Volunteer
School Supplies:		_____ Co-Chair	_____ Event Volunteer
Spiritwear:		_____ Co-Chair	_____ Event Volunteer
Cultural Arts	_____ Chair	_____ Co-chair	_____ Event Volunteer
Blossom Boutique Spring Sale	_____ Chair	_____ Co-Chair	_____ Event Volunteer

WESTBROOK ONLY EVENTS:

Amazing Minds:	_____ Chair	_____ Co-Chair	_____ Event Volunteer
Cultural Art:			_____ Event Volunteer
Fall Book Fair:		_____ Co-Chair	_____ Event Volunteer
Ice Cream Social:		_____ Co-Chair	_____ Event Volunteer
Movie Night:		_____ Co-Chair	_____ Event Volunteer
School Pictures:	_____ Chair	_____ Co-chair	_____ Event Volunteer
Teacher Appreciation:		_____ Co-Chair	_____ Event Volunteer
Wrapping Paper Sales:		_____ Co-Chair	_____ Event Volunteer

GLEN GROVE ONLY EVENTS:

5th Grade Picnic:		_____ Co-Chair(s)	_____ Event Volunteer
Cultural Arts:	_____ Chair	_____ Co-Chair	_____ Event Volunteer
Girls on the Run:	_____ Chair	_____ Co-chair	_____ Event Volunteer
Ice Cream Social:		_____ Co-Chair	_____ Event Volunteer
Movie Night:		_____ Co-Chair	_____ Event Volunteer
Spring Book Fair:		_____ Co-Chair	_____ Event Volunteer
School Pictures:		_____ Co-Chair	_____ Event Volunteer
Teacher Appreciation:		_____ Co-Chair	_____ Event Volunteer
Wrapping Paper Sales:		_____ Co-Chair	_____ Event Volunteer

After School Programs: minimal time commitment required; most of work can occur at home. Use School and PTA Communication to recruiting students to participate in Amazing Minds and Chess Clubs

Esript/Gift Card Sales: Moderate time commitment required; most of work can occur at home. These are self sustaining programs where initial families sign up to participate and all funding is raised on the back end. Advertise via school and PTA communications; Gift Card Sales – run two times a year solicit parents to participate. collect sales form. order and distribute gift cards.

Environmental Team: Minimal time commitment required; The Environmental Chairperson will head the committee that coordinates environmental activities at both schools. This chairperson will also work in coordination the Baby Steps District-wide program.

Global Language (WB and GG): Minimal time commitment; The global language chairperson (s) shall head the committee that will be responsible coordinating the Global Language Program at their respective schools.

Health/Safety Committee: Moderate time commitment; two main responsibilities: 1) coordinating volunteers for the full school lice checks the first day back to school after all three major breaks (summer, winter, and spring) and 2) coordinating vision and hearing screening volunteers during the school year.

Character Counts Food Drive: minimal time commitment required; one week program – Advertise via school communications Food Drive Collection and arrange for delivery to Food Pantry.

Dining for Dollars: Minimal time commitment required; coordinate mini-events at local Restaurants/shops securing a percentage of sales for PTA. (Past Events: Potbelly's, Meatheads, Hot Mama's; Steak and Shake, White House Black Market, etc)

Pizza Bingo: Minimal time commitment; This event raises money for Debra Gelfand Fund or another agreed upon local philanthropy group, coordinate volunteers to order pizza's and play bingo

School Directory: The directory chairperson will head the committee responsible for the school directory. The information is provided by the district and the book quantities and format are passed to the printer. Chair and co-chair distribute to PTA members.

Pancake Breakfast: Chair and Co-Chair needed plus event volunteers; Chair and Co-Chair will work to put on this wonderful family focused breakfast. Class Donation Raffles will take place.

Spiritwear: Minimal time commitment; take and fulfill orders.

Cultural Arts: Moderate time commitment. The cultural enrichment chair and co-chair meet with the principals to understand how the program can reinforce the school curriculum. They attend an expo in late August, they book the acts, review the contracts and direct and oversee payment. Both schools are represented.

Bookfair (Glen Grove and Westbrook) - Help organize or help out during the three day event; shifts during school hours and one evening!

Teacher Appreciation: Co-Chairs are needed at both schools; work with the Chair to recognize the efforts of the teachers and staff at our schools on behalf of the PTA. We also need volunteers to make food and gift donations.

5th Grade Picnic: The fifth grade picnic chairperson will work with the Pleasant Ridge principal and staff to plan and staff the fifth grade end of the year picnic.

Fall Carnival - Help organize or help the day of the event! We have an event chair but we need a co-chair and many "night-of" volunteers (80 hour long positions)

Innisbrook Wrapping Paper Sales - Help organize or help the day of the distribution!

School Supply – A Chair and Co-Chair are needed as well as distribution volunteers in August before school begins.

Picture Day - We need a coordinator to head up volunteers at each school. Help the kids look their best for school photos. Facilitate movement of each class to the photo site, make sure the kids look picture perfect. Coordinate volunteers to help out. Fall 2010

Parents in Partnership - Parents in partnership is a community/parent educational event scheduled for a Saturday morning usually in early to mid November from approximately 8-1 PM. The commitment is 2-3 meetings and the morning of the event.

Blossom Boutique – The event chair and co-chair work together to contact and book vendors, issue the appropriate space as requested by vendor and provide a staff of volunteers (about 20) to work at the event. Like many other chair positions, the previous year's work can be utilized in organizing and implementing the event.

Girls on The Run – This is a national program. The Chair and co-chair attend a training seminar and CPR-First Aid certification classes (provided by the organization). They coach 3-5 grade girls in a curriculum based program 2x per week 2:30-3:30pm. Spring